

SSSAC GUIDELINES FOR UNDERSTANDING CLASS SIZE CAPS

As per PART B, Article 5 of the Collective Agreement (2014-2019) the following class size caps apply.

DEFINITIONS

SOFT CAP: the number of students permitted in a section as prescribed by Article 5.02 (a) of the Collective Agreement.

HARD CAP: the number of students permitted in a section based on necessity to resolve timetabling complexities. These must be consulted with LSSAC as per Article 5.05 (f) (i) of the Collective Agreement.

If you have a class that falls under **Group A:**

CLASS LEVEL	SOFT CAP	HARD CAP
University (U)	32	34
Academic (A)	29	31
University/College (M)	28	30

If you have a class that falls under **Group B:**

CLASS LEVEL	SOFT CAP	HARD CAP
Applied (P)	24	25
Open (O)	26	27
College (C)	28	29
ESL (single level)	20	21

If you have a class that falls under **Group C:**

CLASS LEVEL	SOFT CAP	HARD CAP
Essential Skills (L)	15	16
Workplace Preparation (E)	15	16
GLE	15	16
Credit Recovery (RCR)	15	16

If you have a class that falls under **Group D:**

CLASS LEVEL	SOFT CAP	HARD CAP
Co-op (A/B)	26	26
Co-op (A/B/C)	20	20

If you have a **Technological Studies** class that uses **industrial equipment** and is from **Group A or B:**

SOFT CAP	HARD CAP
20	20

If you have a **Technological Studies** class that uses **industrial equipment** and is from **Group C:**

SOFT CAP	HARD CAP
15	15

V-CODED CLASSES

If you have a **Technological Studies** class that uses **industrial equipment** and **combines** levels from **Group A/B** and **Group C**:

SOFT CAP	HARD CAP
15	15

If you have a class that **combines Levels** (Group A/B/C) and/or **Grades**:

SOFT CAP	HARD CAP
- the rounded down average of the caps from the Groups that have been combined	- the same as the SOFT CAP

Here are some examples of V-CODED classes:

VENG1P1D The SOFT CAP is the rounded down average of $(24 + 29)/2 = 26$
The HARD CAP is 26

VAMU234 These sections are AMU2O1/AMU3M1/AMU4M1
The SOFT CAP is the rounded down average of $(26 + 28 + 28)/3 = 27$
The HARD CAP is 27

VESLABC The SOFT CAP is the rounded down average of $(20 + 20 + 20)/3 = 20$
The HARD CAP is 20

THESE ARE THINGS THAT YOU CANNOT DO:

- 1) V-Code sections of GLE and GLS. (As per Appendix U)
- 2) Exceed HARD CAPS. (As per Article 5.02 (c))
- 3) Exceed a SOFT CAP if an assignment includes 2 DUTY CODES and a section. (As per Article 5.02 (b))
- 4) Exceed SOFT CAPS of one or more sections if the SOFT CAP has been reached in all SECTIONS for a given teacher. (As per Article 5.02 (b))